

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
June 21, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Remza
Burkhardt
7/12/23

**MEMBERS
ABSENT:** Mrs. Mary Haskell (business)
Mr. Mark Leighton (personal)

**ALSO
PRESENT:** Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. John Dancesia – Attendance Officer
Mr. Ralph Schuldt – Director of Facilities
Ms. Jill Rich, Donnelly Donnelly Principal
Ms. Jessica Bowerman, Brookside Principal
Ms. Sydelle Steward, HS Principal
Mr. Zach Tarnowski, HS Asst. Principal
Ms. Shannon Hogan – SVTA Representative
4 Students
1 Resident

Mrs. Suzanne Vimislik, Board Vice President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Bell made a motion, seconded by Mr. Remza, to accept into record the attendance for the June 21, 2023 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the May financial reports. Upon vote the motion was approved unanimously. (5 yeses)

SUPERINTENDENT'S REPORT –

Presentation – Senior Statements – Four High School seniors talked about their experiences at Susquehanna Valley and how it has shaped their lives. Justin Pencek will be attending the University of Rochester, Adam Leonard will be attending SUNY Broome, Nelle Slavitsky will be attending Hartwick College, and Brynn Hogan will be attending Binghamton University

Public Hearing – District Wide School Safety Plan – Mr. John Dancesia gave a brief update on the District-Wide Safety Plan.

Resolutions – Mrs. Burkhardt made a motion, seconded by Mr. Remza, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 14 services recommended on the CPSE list dated 5/12 – 5/19/23

- Authorize the **44** services recommended on the CSE list dated 5/3 – 5/31/23

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Karen Everson	Library Clerk	Brookside	6/23/23

Leave of Absence - that Kurt Rezucha, Middle School teacher, be granted a medical leave of absence from May 22 through June 23, 2023.

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jack LaMantia	Substitute Typist	As Per Contract	6/6/23

2022-23 Activity Advisors – that the following activity advisor appointments for the 2022-23 school year be approved:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Bassem Eldakar	Art Show	As Per Contract
Bill Egan	Mathletes	As Per Contract
Jill Harlow	Child Study Team	As Per Contract

2023-24 Mentor Coordinator/Mentors – that the following mentor coordinator and mentors be approved for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Elizabeth Strnatka	Mentor Coordinator	As Per Contract	2023-24 School Year
Mary Igo	Mentor	As Per Contract	2023-24 School Year
Mike Ramsden	Mentor	As Per Contract	2023-24 School Year
Breanna Ryder	Mentor	As Per Contract	2023-24 School Year

Summer School Appointments – that the following summer school appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Michael Henderson	Science	Per Diem Hourly Rate of Pay	2023-24 School Year
Stacy DiRenzo	Math	Per Diem Hourly Rate of Pay	2023-24 School Year
Tammy Hoover	School Nurse	Per Diem Hourly Rate of Pay	2023-24 School Year

Technology Coaches – that the following technology coaches be approved for the 2023-24 school year:

<u>Name</u>	<u>Building</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Brendan Heslin	Brookside	As Per Contract	2023-24 School Year
Heather Benning	Donnelly	As Per Contract	2023-24 School Year
Breanna Ryder	Middle School	As Per Contract	2023-24 School Year
Colin Staiger	High School	As Per Contract	2023-24 School Year

2023-24 Contract Leadership Positions – that the following personnel appointments be approved for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
Lisa Raymond	Literacy Leader	Brookside	As Per Contract
Lori Coe	Literacy Leader	Brookside	As Per Contract
Shannon Hogan	Literacy Leader	Donnelly	As Per Contract
Janet Zabadal	Math Leader	Brookside	As Per Contract
Steve Potter	Math Leader	Brookside	As Per Contract
Mike Vavra	Math Leader	Donnelly	As Per Contract
Steve Haskell	Math Leader	Donnelly	As Per Contract
Amy Hanrahan	Child Study Team	Brookside	As Per Contract
Jill Harlow	Child Study Team	Brookside	As Per Contract
Shannon Hogan	Child Study Team	Donnelly	As Per Contract
Brooke Allen	Child Study Team	Donnelly	As Per Contract

Jennie Sherman	Science Curriculum Coordinator	As Per Contract
Terri Howard	ELA Curriculum Coordinator	As Per Contract
Chad Freije	Social Studies Curriculum Coordinator	As Per Contract
Marcy Herrick	Math Curriculum Coordinator	As Per Contract
Michael Pixley	Transition Coordinator	As Per Contract
Jennifer Potter	Transition Coordinator	As Per Contract

Dignity Act Coordinators – that the following Dignity Act Coordinator appoints be approved for the 2022-23 school year:

<u>Name</u>	<u>Name</u>	<u>Building</u>
Sydelle Steward	Heather Fitzgerald	High School
Scott Snyder	Daniel Kosick	Middle School
Jessica Bowerman	Anita Barry	Brookside Elementary
Jill Rich	Stacey Martin-Stilloe	Donnelly Elementary

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Steven Gorgos	SWD 7-12	Middle School	2023-24 School Year

Athletic Department Appointments – that the following athletic department appointments be approved:

- that the following athletic department head/assistant fall coach appointments for the 2023-24 school year as listed on Schedule A.
- that the following athletic department head winter coach appointments for the 2023-24 school year as listed on Schedule B.
- that the following athletic department head spring coach appointments for the 2023-24 school year as listed on Schedule C.

Extended Season Coaching Payments – that the following coaches be paid for an extended spring coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Anthony Ruffo	3 weeks extended season head coach	As Per Contract
Grace Tabeek	3 weeks extended season head coach	As Per Contract
Matthew Schneider	3 weeks extended season head coach	As Per Contract
Eric Holmberg	2 weeks extended season assistant coach	As Per Contract
Kellyn Chapman	2 weeks extended season assistant coach	As Per Contract
William Egan	2 weeks extended season assistant coach	As Per Contract
Allison Cass	2 weeks extended season assistant coach	As Per Contract

Bid Openings – that the following bid openings be approved:

- SV 2022-2023-04, HVAC T&M – Extension # 1 - Whereas, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Board of Education does and hereby approve the contract extension #1 for HVAC Services T&M to, Air Temp Heating & Air Conditioning, Inc.
- SV 2022-2023-05, Plumbing T&M – Extension # 1 - Whereas, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Board of Education does and hereby approve the contract extension #1 for Plumbing Services T&M to, Evans Mechanical, Inc.
- SV 2022-2023-07, Garbage & Recycling – Extension # 1 - Whereas, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Board of Education does and hereby approve the contract extension #1 for Garbage and Recycling Services to, Taylor Garbage Service, Inc. and Joe’s Disposal Service, Inc.

School Policy – 1st Reading – the revision of School Policy #5661, District Wellness Policy on Physical Activity and Nutrition, be reviewed. Second reading/adoption to be recommended at the July 12, 2023, Board of Education Meeting.

Reserves –

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of the Tax Certiorari Reserve (A 86400) in an amount up to \$156,000.00. Source of the funds is the Unassigned Fund Balance (A 91700).
- RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves up to \$65,000.00 to be used from Employee Benefit Accrued Liability Reserve (A86700). Of which, \$4,475.00 is to be appropriated into code A 1310.160-99-104 and \$1,620.00 is to be appropriated into A 1620.160-10-130.
- RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of the Retirement Contribution Reserve Sub-Fund (A 82800) in the amount of \$244,182. Source of the funds is the Unassigned Fund Balance (A 91700).
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A 87800) in an amount up to \$200,000.00. Source of the funds is the Unassigned Fund Balance (A 91700).

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2825.150-01-200	A 2815.160-01-453	\$7,000.00
A 9060.800-99-703	A 2110.140-99-990	\$30,000.00

Student Health Services – that payment of a \$930.00 invoice be approved for providing health services to three (3) Susquehanna Valley resident students (\$310.00 each) attending non-public schools at Vestal Central School District during the 2022-23 school year.

Bus Disposal – Whereas the Susquehanna Valley Central School District has four (4) buses that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the District Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of them as trash or recycled.

Bid Openings – that the Board of Education of the Susquehanna Valley Central School District approved the following bid openings for the 2023-2024 School Year:

Grocery – Ginsberg Foods, Renzi Food Services, Headwater Food Hub, Slate Foods, Narcone Brothers Baking Co.

Small Wares – Joseph Filhan, Singer Kittredge

Ice Cream Products – Hershey Ice Cream

Bread Products – Bimbo Bakeries

Paper Products – Renzi Food Service, Hill & Markes, Sanico, Central Poly Corp.

Milk Products – Upstate Niagara Cooperative

Meat/Fish/Dairy/Cheese/Grocery – Ginsbergs Foods, Renzi Food Service, Headwater Food Hub, Sam A.

Lupo’s, Catskills Agrarian Alliances

Produce – Behlog

Vending Drinks – Pepsi Bottling Co

Geographical Preference Bid –

BE IT FURTHER RESOLVED, that Annie Hudock, Senior Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids.

Donations –

- to accept a donation from the New York Giants Professional Football Club in the amount of \$1,000.00 for the support of Girls Flag Football at the High School and hereby appropriates the amount into the General Fund as follows:

Use: \$1,000.00 to A 2855.450-99-264 (Athletic Materials & Supplies)

Source: \$1,000.00 to A2705 (Revenue – Gifts and Donations)

- to accept a donation from the Rural Health Network of South Central New York in the amount of \$500 for the SCNY Garden Grant at the High School and hereby appropriates the amount into the General Fund as follows:
Use: \$500.00 to A 2110.450-06-257 (FACS Material & Supplies)
Source: \$500 to A2705 (Revenue – Gifts and Donations)

Professional Service Agreements –

- Recommendation that a professional service agreement with Children’s Home of Wyoming Conference, be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2023, through June 30, 2024.
- Recommendation that a professional service agreement with the Binghamton University Children's Unit for Treatment and Evaluation, ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2023, through June 30, 2024.
- Recommendation that the District enter into a contract with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy and psychological services at \$70.00 per hour effective July 1, 2023, through June 30, 2024.
- Recommendation that a professional service agreement with Family Enrichment Network, Inc. be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2023, through June 30, 2024.
- Recommendation that a professional service agreement with Upstate Cerebral Palsy, ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2023, through June 30, 2024.
- Recommendation that a professional service agreement with Handicapped Children’s Association of Southern NY be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2023, through June 30, 2024.

Blueprint for Excellence – Strategic Plan – With the endorsement of the Board of Education, Leadership Team, staff, parents, and community members, the Superintendent recommends approval of the BluePrint for Excellence – Strategic Plan as listed on Appendix A.

Retirement – that the Superintendent accepts the retirement of Ethan Berry, Business Executive, effective June 30, 2023, and will be re-appointed as Business Executive effective July 1, 2023, through June 30, 2024, per the approved contract on February 15, 2023.

Upon vote the motion was approved unanimously. (5 yeas)

Bond Resolution – Mr. Remza made a motion, seconded by Mr. Bell, that the following be approved:

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$498,000 SERIAL BONDS OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF SCHOOL BUSES FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the “School District”), held on May 16, 2023, a proposition was duly adopted authorizing the Board of Education of said School District to purchase two (2) 72 passenger school buses and one (1) 66 passenger school bus as described in the proposition therefor (the “Proposition”), at a maximum estimated cost of \$498,000, such Proposition providing for the levy of a tax therefor to be collected in installments, with not to exceed \$498,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase of two (2) 72 passenger school buses and one (1) 66 passenger school bus, including incidental equipment and expenses in connection therewith, as described in the Proposition, is hereby authorized at maximum estimated cost of \$498,000 .

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$498,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (5 yeases)

Mrs. Brubaker discussed holding off on the Energy Study by IBI Arcadis until we are positive that we have the grant funding to go forward. She reported that next year all students at SV will be eligible for free breakfast and lunch regardless of family income. She said that this is not only good news for the families, but the district as well as we currently have \$31,357 in outstanding charges this year. Mrs. Brubaker stated that the Plain Language Code of Conduct that is adopted every July will be changed this year to reflect the change in the Dignity Act Coordinators along with, after review with the administration, changes to the dress code.

ASSISTANT SUPERINTENDENT'S REPORT – PDP Annual Plan – Ms. Kacyvenski gave a brief report on the 2023-2025 Professional Development Plan.

PDP Annual Plan – Mr. Remza made a motion, seconded by Mr. Bell, that the Board of Education approve the District's 2023-25 Annual Professional Development Plan as submitted and reviewed by the assistant superintendent. Upon vote the motion was approved unanimously. (5 yeases)

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS –

Mr. Schuldt reported summer work this year will consist of track work, Middle School paving, and electronic locksets on interior doors.

Mrs. Steward reported that they held the senior awards, senior breakfast, and senior lunch, with graduation at the Forum this Saturday at 10 a.m. She stated that the Career and Tech students held their signing with employers.

Mr. Tarnowski said that the Workforce Wednesdays had mock interviews, and the prom and post prom all went well. He announced that the post prom golf tournament will be held this year at Conklin Players Club on October 8.

Ms. Rich said that the band and orchestra concerts went well, they recently hosted a K-9 officer, had many field trips, and held the Moving Up ceremony. She reported that the Saber Food Center served 61 students, 33 adults, 8 seniors, and 350 snacks to students for a total of 1151 pounds of food last week. She said that Ms. Stilloe applied for a grant and was awarded with a new freezer for the food pantry.

Ms. Bowerman reported that there were many field trips. that Jarrod Campbell recently came to Brookside, that they held the offsite evacuation drill on the secondary campus, and she said the Moving Up ceremony went well.

Ms. Hogan wished everyone a safe and happy summer.

VOICE OF THE PUBLIC #2 – Ms. Theresa Youket asked how she could get access to what curriculum was being taught to her grandchildren, and how to see what books were in the libraries.

Executive Session – Mrs. Burkhardt made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session to discuss personnel and contract negotiations. Upon vote the motion was approved unanimously. (5 yeses)

At 6:53 p.m. the Board recessed

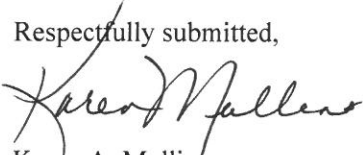
At 6:54 p.m. the Board met in Executive Session

At 7:29 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Bell made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mrs. Vimislik adjourned the meeting at 7:31 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

